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TITLE TITLE 1, HIGHER EDUCATION ACT OF 1965, COMMUNITY SERVICE AND CONTINUING EDUCATION; ANNUAL REPORT FOR FISCAL 1968.

INSTITUTION WEST VIRGINIA STATE AGENCY FOR COMMUNITY SERVICE AND CONTINUING EDUCATION PROGRAMS, MORGANTOWN.

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IDENTIFIERS HIGHER EDUCATION ACT, *WEST VIRGINIA

ABSTRACT

THIS REPORT ON COMMUNITY SERVICE AND CONTINUING EDUCATION PROGRAMS IN WEST VIRGINIA UNDER TITLE 1, HIGHER EDUCATION ACT OF 1965, LISTS NINE COMPLETED PROJECTS, 17 STILL IN PROGRESS, AND TEN APPROVED BUT NOT YET BEGUN. FIRST IS A STATISTICAL SUMMARY ON INSTITUTIONAL PARTICIPATION; PRIMARY PROBLEM AREAS AND TOPICS; MAIN OBJECTIVES; METHODOLOGY; LENGTH OF FUNDING PERIOD; DURATION OF ACTIVITY; FREQUENCY OF SESSIONS; TOTAL INSTRUCTIONAL OR SERVICE HOURS; PROJECT BACKGROUND; NATURE, EXTENT, AND POPULATION OF GEOGRAPHIC AREAS SERVED; TYPE OF PROGRAM LEADERSHIP; PROJECTED FOLLOWUP ACTIVITIES; EVALUATION PROCEDURES; TOTAL PARTICIPATION OR ENROLLMENT; PARTICIPANT CHARACTERISTICS (SEX, AGE GROUPS, EDUCATION); ESTIMATED SECONDARY BENEFICIARIES; AND MAJOR SOURCES OF NON FEDERAL MATCHING FUNDS. OTHER SECTIONS DESCRIBE AND EVALUATE PROJECTS IN PROGRESS AND/OR COMPLETED DURING FISCAL YEARS 1966-68, IN PROFESSIONAL CONTINUING EDUCATION, LAW ENFORCEMENT, CITIZENSHIP, AND OTHER AREAS; AND REPORT ON ALLOCATIONS AND PROGRAM ADMINISTRATION FOR FISCAL YEAR 1968. FINANCIAL STATEMENTS ARE INCLUDED. (LY)

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
OFFICE OF EDUCATION

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TITLE I - HIGHER EDUCATION ACT OF 1965
COMMUNITY SERVICE AND CONTINUING EDUCATION
ANNUAL REPORT FOR FISCAL 1968

AC 006 363

TITLE I — HIGHER EDUCATION ACT OF 1965

Office of the State Administrator

MORGANTOWN WEST VIRGINIA 26506

West Virginia University
Board of Governors
State Agency

ERNEST J. NESIUS State Administrator

CHARLES L. SAMUELS State Administrator's Representative

September 6, 1968

Mr. John D. Adams, Program Officer
Community Service and Continuing Education
Department of Health, Education, & Welfare
Office of Education
Washington, D. C. 20202

Dear Mr. Adams:

Pursuant to Section 173.20(d) and (f) of the Regulations governing Community Service and Continuing Education Programs, we are herewith submitting two copies of West Virginia's Annual Report for Fiscal 1968, for your perusal and consideration.

Sincerely yours,

Ernest J. Nesius
State Administrator

EJN/pak

Enclosures

Office of the State Administrator

MORGANTOWN WEST VIRGINIA 26506

West Virginia University
Board of Governors
State Agency

ERNEST J. NESIUS State Administrator

CHARLES L. SAMUELS State Administrator's Representative

ADVISORY COMMITTEE

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OVERVIEW OF PROJECTS

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE
Office of Education - BAVLP/AEP

Period Covered:
July 1, 1966 - June 30, 1968

West Virginia
June 30, 1968

Progress Report
on
Community Service and Continuing Education Programs

Re: Reg. 173.20(d)

	<u>FY 1966</u>	<u>FY 1967</u>	<u>FY 1968</u>	<u>TOTAL</u>
I. Number of Projects Approved	8	11	24	43
II. Number of Projects Started	8	11	10	29
III. Number of Projects Completed	6	6	4	16
IV. Number of Projects Approved but not yet Started	0	0	10	10
V. Number of Projects in Progress	2	5	6	13

SEMI-ANNUAL REPORT

ON

COMMUNITY SERVICE AND CONTINUING EDUCATION

January 1, 1968 - June 30, 1968

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE
Office of Education - BAVLP/AEP

Period Covered:
January 1, 1968 - June 30, 1968

West Virginia
June 30, 1968

Progress Report
on
Community Service and Continuing Education Programs

Re: Reg. 173.20(d)

	<u>FY 1966</u>	<u>FY 1967</u>	<u>FY 1968</u>	<u>TOTAL</u>
I. Number of Projects Completed	0	5	4	9
II. Number of Projects Started	0	0	10	10
III. Number of Programs Approved	0	0	24	24
IV. Programs approved to June 30, 1968 are listed in categories: A. completed; B. in progress; or C. approved but not yet started, on the following pages.				

<u>I.D. NUMBER</u>	<u>TITLE</u>	<u>FEDERAL</u>	<u>MATCHING</u>	<u>TOTAL</u>
67-018-001	Certificate Program in Citizenship Responsibility (Phase II)	\$12,862.00	\$ 3,630.00	\$16,492.00
67-003-003	Citizenship Leadership and Participation (Phase II)	3,600.00	1,200.00	4,800.00
67-020-004	Certificate Program in Citizenship Responsibility (Phase II)	5,527.50	1,950.00	7,477.50
67-003-006	The County-Local Government Team (Phase II)	3,897.00	1,255.00	5,152.00
67-020-008	Program on Community Planning	2,250.00	775.00	3,025.00
68-018-007	Legal Problems of the Poor in West Virginia	300.00	9,408.00	9,708.00
68-015-010	Police Science and Administration Program	1,885.00	1,864.00	3,749.00
68-018-013	Continuing Education in Community and Area Planning (Phase III)	850.00	11,875.00	12,725.00
68-018-015	Citizenship Responsibility for Labor and Labor Leaders (Phase III)	<u>1,015.00</u>	<u>19,006.00</u>	<u>20,021.00</u>
	TOTALS:	<u>\$32,186.50</u>	<u>\$50,963.00</u>	<u>\$83,149.50</u>
	PROJECTS IN PROGRESS			
66-018-001	Higher Education and Community Problem Solving	38,000.00	6,158.00	44,158.00
66-018-006	Public Administration and Community Planning (Phase I)	42,383.00	22,505.00	64,888.00
67-018-002	Citizenship Responsibility for Labor and Labor Leaders (Phase II)	29,640.00	-	29,640.00
67-018-005	Public Administration Educational Services	34,728.00	6,540.00	41,268.00
67-018-007	Continuing Education in Community and Area Planning	18,676.00	500.00	19,176.00
67-018-009	Appalachian Church Leadership Development in Social and Community Affairs	26,786.80	7,722.20	34,509.00
67-009-011	Development of Projected Materials for Adult Education in Conservation	4,250.00	1,079.00	5,329.00

PROGRAMS IN PROGRESS (Continued)

<u>I.D. NUMBER</u>	<u>TITLE</u>	<u>FEDERAL</u>	<u>MATCHING</u>	<u>TOTAL</u>
68-018-001	Continuing Education in the Fine Arts	\$ 8,359.00	\$ 5,788.00	\$ 14,147.00
68-018-003	A State and Local Government Citizenship Test (TV)	4,594.89	2,855.11	7,450.00
68-015-005	A Community Prepares for the National Presidential Campaign	4,138.00	4,138.00	8,276.00
68-018-006	A Prelegislative Conference for the West Virginia State Legislature	25,450.00	15,530.00	40,980.00
68-016-008	Southern West Virginia Community Education Project	19,990.00	6,500.00	26,490.00
68-018-012	Appalachian Church Leadership Development (Phase II)	6,800.00	13,160.00	19,960.00
68-018-014	Educational Program on Citizenship Responsibility (Phase III)	10,240.00	14,725.00	24,965.00
68-017-016	Fine Arts Institute	12,475.00	4,200.00	16,675.00
68-018-017	West Virginia Youth Awareness on Counseling & Guidance	7,876.00	10,796.00	18,672.00
68-018-018	Continuing Educational Program for Social Welfare Practitioners	5,825.00	9,179.00	15,004.00
PROJECTS APPROVED BUT NOT YET STARTED				
68-001-002	Program for Public Officials	2,724.00	908.00	3,632.00
68-020-004	A Workshop in High School Counseling	2,970.00	990.00	3,960.00
68-020-009	Use of Clinical Supervision to Develop and Strengthen Community Education	6,170.00	5,400.00	11,570.00
68-020-011	Certificate Program in Citizenship	5,831.00	2,607.00	8,438.00
68-007-019	Monongahela Festival of Arts	4,000.00	1,350.00	5,350.00

PROJECTS APPROVED BUT NOT YET STARTED (Continued)

<u>I.D. NUMBER</u>	<u>TITLE</u>	<u>FEDERAL</u>	<u>MATCHING</u>	<u>TOTAL</u>
68-008-020	Hospitality Clinics	\$ 2,208.00	\$ 1,610.00	\$ 3,818.00
68-003-021	Dimensions for Leadership	1,600.00	600.00	2,200.00
68-014-022	Law Enforcement Training Program	1,847.00	620.00	2,467.00
68-006-023	Certificate Program in Consumer Education	2,568.00	713.00	3,281.00
68-013-024	Workshop in Developing a Nursing Program	1,930.00	643.00	2,573.00

SCHEDULE A - STATISTICAL SUMMARY

FISCAL 1967 and 1968

Statistical Summary of Completed Fiscal 1967 and 1968 Projects

During this reporting period, five Fiscal Year 1967 and four Fiscal Year 1968 projects have been completed which are categorized by the following:

	<u>1967</u>	<u>1968</u>
	<u>Number</u>	
1. <u>Institutional Participation</u>		
a. Land grant and/or state university	1	2
b. Other four-year public institutions	2	2
c. Four-year private institutions	2	0
d. Two-year public institutions	0	0
e. Two-year private institutions	<u>0</u>	<u>0</u>
TOTAL	5	4
2. <u>Primary Problem Areas</u>		
a. Housing	0	0
b. Poverty	0	1
c. Government	0	2
d. Employment	0	0
e. Youth Opportunities	0	0
f. Transportation	0	0
g. Health	0	0
h. Recreation	0	0
i. Land Use	0	0
j. Community Development	<u>5</u>	<u>1</u>
TOTAL	5	4
3. <u>Central Purpose</u>		
a. Individual improvement	3	0
b. Organizational Change	0	0
c. Improvement of services	0	2
d. Managerial Improvement	2	1
e. Multi-purpose	<u>0</u>	<u>0</u>
TOTAL	5	4
4. <u>Methodology</u>		
a. Course	2	2
b. Conference/workshop/seminar	3	2
c. Counseling service	0	0
d. Radio/TV	0	0
e. Research-demonstration/experimental	0	0
f. Course and Counseling	0	0
g. Conference and Counseling	0	0
h. Radio/TV and counseling	0	0
i. Radio/TV and conference	0	0
j. Radio/TV and course	<u>0</u>	<u>0</u>
TOTAL	5	4

		<u>FY 1967</u>	<u>FY 1968</u>
		<u>Number</u>	
5.	<u>Length of Funding Period</u>		
	a. One month or less	1	0
	b. 2-5 months	0	2
	c. 5-9 months	4	1
	d. 10-12 months	0	1
	e. 13-18 months	0	0
	f. More than 18 months	<u>0</u>	<u>0</u>
	TOTAL	5	4
6.	<u>Duration of Activity</u>		
	a. One-half day	0	0
	b. One day	0	0
	c. Two to five days	0	0
	d. Six to fourteen days	0	0
	e. Fifteen to thirty days	1	0
	f. One to three months	1	1
	g. Four to twelve months	3	3
	h. More than one year	<u>0</u>	<u>0</u>
	TOTAL	5	4
7.	<u>Frequency of Sessions</u>		
	a. One time only	0	1
	b. Daily	0	0
	c. Weekly	5	2
	d. Two-three times weekly	0	0
	e. Monthly	0	0
	f. Twice monthly	0	0
	g. Others - periodic scheduling	<u>0</u>	<u>1</u>
	TOTAL	5	4
8.	<u>Total Instructional or Service Hours</u>		
	a. 3-6 hours	0	0
	b. 7-14 hours	0	0
	c. 15-30 hours	4	3
	d. 31-60 hours	1	1
	e. 61-100 hours	0	0
	f. 101-300 hours	0	0
	g. More than 300 hours	<u>0</u>	<u>0</u>
	TOTAL	5	4
9.	<u>Relation to Prior History</u>		
	a. New Program	0	2
	b. Continuation of Title I supported program	5	2
	c. Expansion or improvement of Title I supported program	0	0
	d. Expansion or improvement of existing non-Title I program	<u>0</u>	<u>0</u>
	TOTAL	5	4

	FY 1967	FY 1968
	<u>Number</u>	
10. <u>Extent of Geographic Area Served</u>		
a. One neighborhood within a city	0	0
b. Two or more neighborhoods within a city	0	0
c. City-wide	1	0
d. Two or more cities/towns	0	0
e. A standard metropolitan statistical area	0	0
f. Multi-county section of a state	3	2
g. State-wide	1	2
h. Multi-state	0	0
i. Other	0	0
TOTAL	5	4
11. <u>Population of Geographic Area Served</u>		
a. Over 1,000,000	1	0
b. 500,000 - 1,000,000	0	2
c. 250,000 - 500,000	0	1
d. 100,000 - 250,000	3	0
e. 25,000 - 100,000	1	0
f. 5,000 - 25,000	0	1
g. Less than 5,000	0	0
TOTAL	5	4
12. <u>Nature of Area Served</u>		
a. Urban	0	0
b. Suburban	0	0
c. Rural	0	0
d. Urban and rural	5	4
e. Urban and suburban	0	0
f. Urban, suburban, and rural	0	0
TOTAL	5	4
13. <u>Type of Program Leadership</u>		
a. Major Share of Total Project Carried out by higher education faculty and staff	2	3
b. Major share of total projects carried out by consultants	3	1
c. Major share of total project carried out by participants	0	0
d. Major share of total project carried out by HE faculty and participants	0	0
e. Major share of total project carried out by others	0	0
TOTAL	5	4

	FY 1967	FY 1968
	<u>Number</u>	

14. Projected Follow-up Activities

a. Conference/workshops/courses to be held	0	0
b. Participants will hold meetings on their own	0	1
c. Definite group action to be undertaken	1	0
d. Definite individual action to be undertaken	0	0
e. Public information program to be undertaken	0	0
f. None	4	3
g. Other	0	0
TOTAL	5	4

15. Major Evaluation Procedures

a. Participant reactions	3	4
b. Administration of pre- and post-tests to participants	1	0
c. Staff appraisal of changed group practices	1	0
d. Other	1	0
TOTAL	5	4

16. Total Participation	480	560
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17. Demographic Data on Participants:

A. Males

1. Number by age groups

a. Under 21	0	0
b. 21-35	75	125
c. 36-55	250	290
d. Over 55	115	85
	<u>440</u>	<u>500</u>

2. Number by Educational level

a. 8th grade or less	10	5
b. High school	390	400
c. College	30	90
d. Advanced study	10	5
TOTAL	<u>440</u>	<u>500</u>

FY 1967	FY 1968
<u>Number</u>	

B. Females

1. Number by age groups

a. Under 21	0	0	**
b. 21-35	30	45	
c. 36-55	10	10	
d. Over 55	<u>0</u>	<u>5</u>	
	40	60	

2. Number by Educational level

a. 8th grade or less	0	0
b. High School	25	40
c. College	10	15
d. Advanced study	<u>5</u>	<u>5</u>
TOTAL	40	60

18. Estimated Secondary Beneficiaries	2500	5000
---------------------------------------	------	------

19. Major source of non-Federal matching funds:

a. Institutional funds	0	2
b. State appropriations	0	2
c. Fees	4	0
d. Private grants	0	0
e. Other - city	<u>1</u>	<u>0</u>
TOTAL	5	4

**Estimates

SCHEDULE B - NARRATIVE SUMMARY

FISCAL 1967

SCHEDULE B

FISCAL 1966

NARRATIVE SUMMARY OF PROJECTS IN PROGRESS AND/OR COMPLETED

I.D. Number and
Project Title

Summary

66-018-001

Higher Education
and Community
Problem Solving

As this project is nearing completion, approximately 70 percent at this time, all remaining funds, plus additional funds from another expiring Fiscal 1966 project will be utilized to provide information to the general public and solicit from them their support for the upcoming road bond referendum which is considered most vital for the State's economic growth.

Prior to this stage in programming, activities have been centered around discussions concerning the problems of the State. This new endeavor will focus on action providing a different dimension to possible uses of the resources of institutions of higher education along with those of the general public. The University, with its programming capabilities, is well suited to conduct this phase of the project. Although some success has been achieved, the State Agency will assume the fact-finding function in the future, previously carried out by this project.

* * * *

66-018-006

Public
Administration
and Community
Planning

Phase I

At about 95 percent complete, this project fell far short of its intended goal of reaching principally county officials. The lack of participation might be attributed to the type of workshops sponsored which dealt with desired changes in governmental structures through which the proposed audience might be affected adversely. Another possible weakness in the project hinges on the methods and techniques utilized in advertising. From the standpoint of providing information to those in attendance on approaches to problem solving in government, the project was worthwhile and within the competence of the university sponsoring it. But from the standpoint of measuring whether or not this information has brought about the desired change or support for change, sufficient time has not elapsed to make a meaningful evaluation.

Recognizing the need for continuous programming in this area, the project has been funded for an additional year, but with the focus being modified to work also with municipal officials.

* * * *

SCHEDULE B - NARRATIVE SUMMARY

FISCAL 1966

SCHEDULE B

FISCAL 1967

NARRATIVE SUMMARY OF PROJECTS IN PROGRESS AND/OR COMPLETED

I.D. Number and
Project Title

Summary

67-018-001

Certificate
Program in
Citizenship
Responsibility

Phase II

Phase II of this program has been completed satisfactorily. Classes have been held in approximately 17 locations throughout the State with 379 registrants for the course, making a total for the year of 27 different locations and 672 primary beneficiaries. In addition to the classes conducted, several textbooks have been prepared specifically for the courses and distributed to the participants to be used as references.

The University has a regular on-going Continuing Adult Education program into which this project has been incorporated as an additional offering. Predicated upon the responses received from participants to date, the project has been refunded by the State Agency to be operated during Fiscal 1969.

* * * *

67-018-002

Citizenship
Responsibility
for Labor and
Labor Leaders

Phase II

This project was temporarily discontinued to allow for the expenditure of Fiscal 1968 Federal and State funds on an interim basis and continued anew to provide sufficient operating funds for the continuation of the project through September 1968. With this disruption of funding, the basic program remains approximately 95 percent completed.

Courses have been conducted throughout the State in conjunction with the State AFL-CIO and the cooperation of local affiliates. Now, as an adjunct to the regular Institute for Labor Studies Program, the University is enabled to provide classes on a series of issues not previously provided.

As labor is a vital force in the State and can provide impetus as well as support for community improvement endeavors, efforts must be continued along this line to obtain the involvement of its members.

To date the project has had relative success in securing participation, and favorable requests are being received for an expansion of program contents to include additional issues of current concern. Present plans are to continue the project when re-submitted.

* * * *

I.D. Number and
Project Title

Summary

67-003-003

Citizen
Leadership and
Participation

Phase II

This phase of the project conducted by Bethany College has been terminated. As in the previous project, the college has experienced far less than anticipated participation by local and neighboring citizens. Basic to the problem is the accessibility of other institutions of higher education in the area sponsoring similar projects.

Although the project itself has value, and is, for the most part needed, no plans are being made at this time for Bethany College to continue as the primary sponsoring institution of this type of project. Efforts are underway to explore the possibilities of working cooperatively with West Liberty State College and Wheeling College in subsequent programming.

* * * *

67-020-004

Certificate
Program in
Citizenship
Responsibility

Phase II

As during the former phases of this project, Wheeling College has exceeded its anticipated participation and has what is considered to be one of the more successful projects in the State. Although only 84 citizens were actually enrolled in the course, four more than anticipated, the impact of the project is often reflected in the favorable coverage given to it by the news media.

Still in popular demand by the local citizens, this phase of the project has been terminated, and a subsequent phase approved for operation during Fiscal 1969.

The competence of this institution has been demonstrated over the past two years of operating projects under Title I by the demands of the citizens of Wheeling and the college's responses.

* * * *

67-018-005

Public
Administration
Educational
Services

In terms of action, this project has virtually come to a standstill due to the departure of its previous project specialist. Still approximately 60 percent complete, the project has been shifted for administration and implementation to the Bureau of Government Research.

In keeping with its general purpose of providing informational services to public officials for problem solving, efforts are currently underway to conduct a statewide project for police officers on human relations.

I.D. Number and
Project Title

Summary

(cont.)

The staff secured by this bureau is competent to conduct this project due to its long experience in governmental research, its working relationships with local associations of public officials and its experience as consultant to the State's Human Rights Commission.

As the current project has not been carried out fully, plans are pending relative to the seeking of additional funds for continuation.

* * * *

67-003-006

The County-Local
Government Team

Suffering a similar fate as its companion project, Bethany College was only successful in attracting 12 participants, out of an estimated 50, on a consistent attendance basis. Those that did attend exhibited a sincere interest in the project through their participation in the various discussions. It is believed that although qualitatively the project was meritorious, qualitatively it has little potential for having a very meaningful impact upon the improvement of community services and community participation in the decision-making process.

There are no current plans to re-submit this type of project for funding during the ensuing year. The college will, however, remain available to cooperate with other institutions of higher education in the planning and/or implementation of projects in the area. This phase of the project is now terminated.

* * * *

67-018-007

Continuing
Education in
Community and
Area Planning

During this period, primary emphasis on programming has focused on employing the services of the cooperative extension service in the various counties throughout the State as well as those of the community leaders in determining what is to be taught, where and to which groups, with the university staff generally serving in the capacity of catalysts. Utilizing this approach, local response from planning groups has increased.

As in two other projects, this project was temporarily discontinued for subsequent interim funding from Fiscal 1968 funds and continued anew. Approximately 90 percent of the original project is completed.

I.D. Number and
Project Title

Summary

(cont.)

Backed by the research capabilities of the Office of Research and Development, this project is offering an invaluable service to local planning commissions which must be increased and improved.

* * * *

67-020-008

Program on
Community
Planning

Concentrating on the Wheeling area, Wheeling College expanded the project, instituted during the past fiscal year, to include neighborhood workshops and discussion on the proposed "Plan for Action". Employing the theme "A Time to Pause . . . and Look at Our Community", four neighborhood discussions were held on such issues as annexation, housing, recreation, highway construction, urban renewal and others, at which approximately 315 local residents were in attendance. As in the past year, the project terminated with a bus tour of the proposed redevelopment areas.

Having operated the project for two years, including its expansion to the neighborhood level this year, no plans are being made to continue the project on the belief that its purpose of informing the citizens of proposed area development has been achieved.

The college has indicated its concern for the community, and has exhibited its expertise in attracting participants as well as providing the requested services. The real test of the effectiveness of the project will be determined when the citizens of the area are asked to vote on the bond issues to support the proposed community improvements.

* * * *

67-018-009

Appalachian Church
Leadership
Development in
Social and
Community Affairs

The Church Leadership Development project has concentrated upon finalizing the program for the upcoming two-week annual school, and establishing rapport with the various church related organizations and associations for the expansion of services by the university to these groups on a year-round basis.

During this period, several one-and two-day conferences and workshops have been conducted at the request of the local community in a variety of areas in which the local parishes could assume the leadership.

I.D. Number and
Project Title

Summary

(cont.)

As a unique venture by the university and church related groups dealing with non-religious problems, the project is gaining wide recognition and acceptance. Additional courses, workshop and/or seminars are being requested both in the annual school and at the local levels. Predicated upon the activities to date, it is the opinion of the State Agency that the project should be continued, but slightly modified to remain in conformance with the State Plan amendments. With interim funding the project is approximately 70 percent complete. The University with its resources and the present program staff are competent to carry out the purposes and goals of this project.

* * * *

With respect to the filming involved in the project, about 90 percent has been completed, representing only the first phase. The second phase, concerned with workshops and/or seminars, at which local school personnel are to view, discuss, and determine the applicability of the film strips for inclusion in the curricula of the local schools, has not been conducted. The pace at which the project has progressed will in all probability necessitate an extension of time for completion.

As this project is being carried out by the Geography Department, which has expertise in this area, the State Agency attributes the slowness in production to climatic conditions rather than to the competence of the institution.

* * * *

67-009-011

Development of
Projected
Materials for
Adult Education
in Conservation

SCHEDULE B - NARRATIVE SUMMARY

FISCAL 1968

SCHEDULE B

FISCAL 1968

NARRATIVE SUMMARY OF PROJECTS IN PROGRESS AND/OR COMPLETED

I.D. Number and
Project Title

Summary

68-018-001

Continuing Education
in the Fine Arts

In an effort to serve as the catalyst in bringing about a closer working relationship between the diverse cultural arts groups in the Parkersburg area, the Parkersburg Center of West Virginia University has conducted one concert and a two-day symposium during this reporting period involving approximately 250 persons.

As the goal of the project is to unify the planning efforts of the groups towards the construction of a cultural arts center, the theme of the symposium centered around the topic: "What a Fine Arts Center Means to Parkersburg and Wood County." As a result of the activities sponsored to date, exploratory meetings and discussions have been held with all of the groups in the area, except one, which produced an optimistic outlook for the future. The project, at this stage is considered to be approximately 40 percent complete.

* * * *

68-018-003

A State and Local
Government
Citizenship Test

(TV Program)

The TV production, designed as an adjunct to the on-going Citizenship Responsibility project, is approximately 50 percent complete. The script is being written and plans for the production phase have been completed and will get underway shortly in Huntington. The fall of 1968 has been set as the tentative time for completion and viewing by the State's citizens.

* * * *

68-015-005

A Community Prepares
for the National
Presidential
Campaign

West Liberty State College is in the process of bringing its project to a close, having sponsored seven lectures, one political rally and two mock National political conventions. Some 1,500 students from Bethany College, Wheeling College, and the three campuses of West Liberty State College joined approximately 200 adult participants from the community in carrying out the two mock national conventions.

West Liberty State College's project has been acclaimed as one of the most comprehensive educational endeavors of its type ever pursued by newspaper editorials and political leaders in the area. However, the project was planned to

I. D. Number and
Project Title

Summary

(cont.)

reach a much larger segment of the populace than was achieved and participating organizations failed to live up fully to commitments previously made--thus leaving some doubt relative to whether or not the project achieved its purpose of informing and education an apathetic community to the desired degree.

As this project was geared to a specific issue--the upcoming presidential election--no plans are being made for its continuance after November 1968.

* * * *

68-018-006

A Pre-legislative
Conference for
West Virginia
State
Legislators

With the cooperation of the Project Planning Committee, the Bureau of Government Research, the Interim Committee of the State Legislature and various state departments, the project is proceeding on schedule. The date for the commencement of the four-day conference has been reset for December 15; four substantive areas - education, welfare, highways, and finance and taxation - have been selected as the areas of focus at the conference; the preparation of the curricula for a one-day orientation program for Freshmen Legislators is underway with the assistance of members of the American Political Science Association; committee reports are being reviewed and the conference booklet is being drafted. From all indication at this time, the project will be conducted as planned and will be competently administered.

* * * *

68-018-007

Legal Problems
of the Poor in
West Virginia

The West Virginia University School of Law conducted a two-day workshop on the lack of proper representation for the poor in our courts. Research findings were presented, pointing up the magnitude of the problem, by third year law students; speeches and discussions were led by noted practitioners in the field of legal aid to the poor; and support was solicited from those in attendance for the institution of the Judicare-type program on a state-wide basis.

As an outgrowth of this endeavor, the proceedings have been published in the West Virginia Law Review, and a project is being written to the U. S. Office of Economic Opportunity for the funding of a State-wide Legal Aid Program to be administered by the University.

I.D. Number and
Project Title

Summary

(cont.)

The Title I project, which provided the initial funds has been terminated, but the effort to secure state-wide approval and cooperation on the part of local attorneys for giving greater consideration to this problem of the poor, continues. The project did not achieve full accord by those in attendance, but it was successful in providing the basis on which further discussion and planning within the Bar Association has taken place.

* * * *

68-016-008

Southern West
Virginia Community
Education Project

The action in this project to date has consisted chiefly of securing tentative commitments from personnel to be employed in the conduct and administration of the program. No assessment as to its real value can be made at this time.

* * * *

68-015-010

Police Science
and Administration
Program

Seven three-hour lectures have been held on the Wheeling Campus of West Liberty State College during the period of this project for approximately 85 participants. Included among these were chiefs of police, patrolmen, sheriffs, sheriffs' deputies, probation officers, highway patrolmen, officers from the B & O Railway police organization, town marshals and constables.

Predicated upon questionnaires distributed to the participants the project was enthusiastically received, and subsequent requests were made for an expanded program of training in the area during the ensuing year.

As this phase of the project is now completed, efforts will be made to honor requests for an expanded project of training by seeking funds from The Law Enforcement Assistance Act, or Title I, if such funds are not available.

* * * *

68-018-012

Appalachian Church
Leadership
Development

Phase II

Adhering to that phase of the project dealing with providing services to church leaders in local communities, a film on race relations entitled: "A Time for Burning and a Time for Building" was shown and discussed in the Beckley area to an interracial audience consisting of approximately 95 clergy and laity from seven congregations. In cooperation with the Keyser area office of the Cooperative Extension Service, a conference was held centered around the theme "Church and Leisure-Recreation in the Potomac Highlands" to which 26 ministers representing seven

I.D. Number and
Project Title

Summary

(cont.)

denominations from nine of the eleven counties in the highlands region, attended. In addition to the community services provided, plans for the regional church leadership school were finalized and speakers obtained.

Proposed as a five-year endeavor, the project is beginning at this stage to achieve acceptance within the State and the region as a valuable aid in enhancing the knowledge of church leaders to better prepare them for involvement in endeavors to find solutions to community problems.

As interim funding, this phase is approximately 70 percent complete, and reflects no major departure from the basic project funded during Fiscal 1967.

* * * *

68-018-013

Continuing
Education in
Community and
Area Planning

Phase III

During this interim period for which funds from this project were used, planning sessions and/or seminars were held in six counties; two housing conferences were held; assistance was rendered to the West Virginia Department of Commerce in the preparation of the State Plan to receive funds under Title VIII (HUD); a publication entitled: "Questions and Answers to Comprehensive Planning" was distributed; and plans were completed for a Community Development Conference to be sponsored in July in conjunction with the West Virginia Department of Commerce.

This phase of the project is complete, and inroads are being made in informing the citizenry, as well as members of planning commissions, of the importance of systematic and actionable planning. Subsequent projects will be continued in this area.

* * * *

68-018-014

Educational Program
on Citizenship
Responsibility

Phase III

Citizenship Responsibility classes have been conducted during this phase of the project in 17 different locations in West Virginia, with a participation of approximately 379 enrollees. At fifty percent complete, plans are being made for the conduct of additional classes during the fall of the 1968-69 academic year.

To date, the response by the participants, in terms of the program content as well as for the continuation of the project, has been very favorable. The university has utilized teaching personnel from the various institutions of higher

I.D. Number and
Project Title

Summary

(cont.)

education throughout the State in its conduct of the project which has not only enhanced inter-institutional cooperation, but has provided to the participants a variety of teaching techniques.

* * * *

The Institute for Labor Studies at West Virginia University has conducted four short courses: two devoted to the subject of governmental problems in West Virginia and two entitled: "Study Course in Minority Group Problems." Both courses have been well received by the participants to date. From the standpoint of heightening participant interests and imparting information, the project has been effective, but in achieving the objectives of the project, community problem solving, the short course means of dealing with the subject matter has had limited effectiveness. Although the recruitment was geared solely to union members, participants often matriculated as individuals rather than as representatives of organized labor, thus obviating the united thrust anticipated.

To create a more immediate and definitive basis for community problem solving, the short course approach is being substituted with the seminar-type activities for the remaining portion of the project which is 50 percent complete.

* * * *

Funded jointly with funds from Title I and the Arts and Humanities Act, this project to date has had limited activity. Brochures have been drafted and sent to the printer and tentative staff commitments have been obtained.

The project is being conducted by the Music Department of West Virginia State and appears to have the potential for being a meaningful endeavor in the Charleston area.

* * * *

In a two-day conference sponsored in Morgantown, West Virginia University attracted approximately 60 participants from education, government, and industry out of 260 who were invited. Representation from industry was less than anticipated and to an extent, detrimental to some of the conference activities as many were centered around the role which industry could and should play in the areas for which counseling and guidance would be necessary.

68-018-015

Citizenship
Responsibility
for Labor and
Labor Leaders

Phase III

68-017-016

Fine Arts
Institute

68-018-017

West Virginia
Youth Awareness
Conference on
Counseling and
Guidance

I.D. Number and
Project Title

Summary

(cont.)

To those in attendance, the pressing occupational and educational needs of West Virginia youth, such as the accreditation dilemma resulting from inadequate guidance programs in the schools, financial inadequacies, and the lack of vocational educational facilities were pinpointed. The initial stage of the project is complete, with the remaining 50 percent to be completed in December. Task forces have been established to deal with the counselor problem and are currently functioning.

* * * *

68-018-018

Continuing
Educational
Program for
Social Welfare
Practitioners

The School of Social Work at West Virginia University has completed approximately 35 percent of its projected program, having conducted a five-day conference for 39 participants representing 15 social welfare agencies and/or their affiliates. The remaining phases will consist of area conferences and the evaluation.

To date, the project has met with minimum success in pointing up the need for social welfare practitioners to become more sensitive to the needs of the disadvantaged and to find innovative ways to meet these needs. Subsequent conferences planned on a decentralized basis offer great potential for not only becoming aware of local problems, but also for finding solutions to them.

* * * *

SCHEDULE C - ANNUAL REPORT
OF STATE PROGRAM AND ADMINISTRATION
July 1, 1967 - June 30, 1968

STATE AGENCY EVALUATION

Fiscal Year 1968 has been one of the most successful years for the West Virginia State Agency for Title I, in terms of programming. In contrast with Fiscal 1966, in which three institutions of higher education were the primary sponsors of eight projects, and Fiscal 1967 with four institutions sponsoring eleven projects, this year has witnessed an increase to 24 projects, with twelve of the eligible 20 institutions of higher education participating as sponsors. This is not to say that each project has met or will meet with ultimate success in finding solutions to our most perplexing problems, will evoke the desired responses and action on the part of the populace in working towards such ends, or will receive the maximum benefits from each dollar that is expended. What it does indicate, however, is that more institutions of higher education are willing to attempt to develop expertise in the area of community service and continuing education and have taken the initial step of making its resources available for community use.

As institutions of higher education have exhibited a willingness to become more involved in the problems of local communities and the State, taking the initiative in many cases of placing its resources at the disposal of the citizens, so has the State Agency increased its efforts to place its staff at the disposal of the institutions of higher education for technical assistance to facilitate understanding, proposal preparation and funding. Included among some of its activities during the past year are the following:

<u>Dates</u>	<u>Places</u>	<u>Purposes</u>
August 19, 1967	Concord College Bluefield State College	To discuss with institutional contact representatives the ramifications of Title I and possible projects potentially beneficial to the Concord-Bluefield area.
August 21, 1967	Fairmont State College Salem College	To encourage participation in Title I either as sponsors or as cooperating institutions.
August 23, 1967	Bethany College	To explore other possible projects for the northern panhandle area, funded under Title I.
August 28, 1967	Glenville State College	To view the progress being made by the area and to provide information on the possibility of funding a training project for service industry personnel.
October 25, 1967	West Liberty State College	To discuss with the institutional contact representative the applicability of local project ideas to the State Plan for Title I.
October 27, 1967	Wheeling College	To assist the financial officer for the State Agency in a preliminary audit of Title I project records.
November 27, 1967	West Virginia Institute of Technology	To discuss with the institutional contact representative and members

		from the local community action agencies ways in which to combine efforts to achieve a common goal under Title I.
November 29, 1967	Shepherd College	To stimulate interest in Title I on the part of this institution for programming in the eastern panhandle.
January 31, 1968	Bethany College	To assist in the conduct of a preliminary audit of Title I funds.
February 7, 1968	Bethany College	To assist in the completion of the audit which was unfinished during the initial visit.
February 12, 1968	Washington, D. C.	To discuss with U. S. Office of Education personnel State funding problems germane to West Virginia.
February 15, 1968	Charleston, W. Va.	To serve as a representative on the West Virginia Welfare Council in planning for services for the communities and their inhabitants.
February 26, 1968	Charleston, W. Va.	To review with the Commission on Higher Education proposals which had been submitted for funding under Title I.
April 3, 1968	Fairmont State College	To provide technical assistance in the preparation of a cultural arts project.
April 8, 1968	Charleston, W. Va.	To discuss with Mr. Norman Fagan, Director of the Governor's Arts and Humanities Council, the possibilities of coordinating and jointly funding cultural arts programs.
April 23, 1968	Charleston, W. Va.	To accompany the State Administrator to a discussion with the Commission on Higher Education on the new procedures to be employed due to the transference of State matching funds.
May 8, 1968	Washington, D. C.	To discuss potential plans for establishing priorities under the State Plan for Fiscal 1969 with Title I personnel at the U. S. Office of Education.
May 14, 1968	Telephone Conference	To ascertain from institutional contact representatives ideas and comments relative to the operation and priorities of Title I.
May 29, 1968	Morgantown, W. Va.	To plan with institutional contact representatives from the remaining parts of the State, the Fiscal 1969 amendments to the State Plan for Title I.

May 28, 1968	Charleston, W. Va.	To plan with institutional contact representatives in the southern part of the State the priorities for the Fiscal 1969 amendments to the State Plan.
June 4, 1968	Charleston, W. Va.	To present proposed ideas for the amendments to the State Plan for their suggestions, additions, and/or approval.
June 10, 1968	Davis-Elkins College	To stimulate interest in programming under Title I.
June 18, 1968	Marshall University	To discuss possible programming under Title I with representatives of Marshall University.

In addition to the field visits cited above, services have been rendered to institutions and to the public through telephone conversations, newsletters, and the dissemination of printed materials.

Although relative success has been achieved, there yet remain problems in planning, funding, and implementing projects. Many institutions within the State still find themselves with insufficient staff or faculty personnel to undertake the planning with audiences to be served which provide a measure of support for the proposed activity; delayed Federal funding often mitigates against projects commencing on the dates anticipated; and State funds to be used to match must be expended under procedures which are uniquely different from those affecting the Federal funds. As many of the projects are on-going and greater cooperation is being established among the various colleges and universities, adjustments will be made and what seems to be a current dilemma will be obviated.

For Fiscal Year 1969, the State Agency will continue to re-assess its priorities for programming as well as its overall administration of the program; greater coordination between other State and Federal agencies administering similar types of projects will be encouraged; and ways to make the staff of the State Agency more accessible and responsive to the needs of the institutions within the State will be developed and pursued.

On the pages which follow, an effort has been made to provide some insight into the activities and proposed activities of projects for which West Virginia colleges and universities have sought Title I funds to implement. Cognizant of our efforts in the past on which we are building, we shall endeavor to improve for the future.

INSTITUTIONAL ALLOCATIONS FOR FISCAL YEAR 1968

INSTITUTIONS	ALLOCATIONS			PERCENTAGES	
	Federal	Matching	Federal	Matching	
Alderson-Broaddus College	\$ 2,724.00	\$ 908.00	1.9	.5	
Bethany College	1,600.00	600.00	1.1	.4	
Davis-Elkirs College	2,568.00	713.00	1.8	.4	
Fairmont State College	4,000.00	1,350.00	2.8	.8	
Glenville State College	2,208.00	1,610.00	1.5	.9	
Salem College	1,930.00	643.00	1.3	.4	
Shepherd College	1,847.00	620.00	1.3	.4	
West Liberty State College	6,002.00	6,023.00	4.2	3.6	
West Virginia Institute of Technology	19,990.00	6,500.00	13.9	3.8	
West Virginia State College	12,475.00	4,200.00	8.6	2.5	
West Virginia University	71,309.89	112,322.56	49.4	66.2	
Wheeling College	14,971.00	8,997.00	10.4	5.3	
State Agency	2,696.11	25,131.52	1.8	14.8	
TOTALS:	\$144,321.00	\$169,618.08	100.0	100.0	

FISCAL 1966 PROJECTS

SUMMARY C - ANNUAL REPORT

Title of Project: 66-018-001 - Higher Education and Community Problem Solving

Purpose: To develop and conduct a state-wide three-day seminar for representatives of the State's universities and colleges to explore in depth and cooperatively the unique resources which each institution can contribute to community problem solving techniques and programs presently and over the next three to five years; to develop and conduct a three-day state-wide conference for leaders of higher education, public education, industry, labor and state government and representatives of public, private, voluntary and professional organizations for the purpose of informing them of the resources available and how they can be applied to critical issues related to community problem solving.

Sponsoring Institution: West Virginia University, Appalachian Center

Activity: Exploratory in nature, this project has been on-going since the inception of the Title I program in West Virginia. During the past two fiscal years, seminars have been held with representatives of colleges and universities as well as members of business and industry.

In its continuing effort to mobilize community support in finding solutions to critical problems currently facing West Virginia, attention was directed to other segments of society - women and young adults.

In April of this year, a one-day conference for leaders of womens' organizations from several counties was held in Morgantown, with an attendance of 100. This was followed by a similar conference in Wheeling, with an attendance of about 70. Both conferences were designed to encourage women to take a more active role in civic affairs and centered around the theme: "Female Participation in Public Affairs and Community Development". In Beckley, a conference was sponsored with 100 young adults in attendance which provided a forum for discussion on the theme: "Better Interracial Understanding and Cooperation".

For the remainder of the project, and predicated upon remaining funds, a concerted effort will be made to mount a comprehensive informational program concerning the upcoming road bond referendum, which is considered to be one of the most important issues facing the State at this time.

SUMMARY C - ANNUAL REPORT

Title of Project: 66-018-006 - Public Administration and Community Planning
Phase I

Purpose: To provide orientation to newly elected officials and incumbents with the nature of major community problems, problem solving techniques and resources; and to provide an informational base for improved communications and planning.

Sponsoring Institution: West Virginia University, Appalachian Center

Activity: This project, activated with fiscal 1966 funds, was nearing completion during the fall of fiscal 1967. As a continuing endeavor to provide information and services to local public officials relative to planning and public administration, twelve one-day seminars were conducted in twelve different locations around the State between the months of September and November. The Mayor in each location served as host for the seminars and was assisted by the county extension agent serving that area.

Some of the topics discussed in these seminars include the following:

1. Municipal Finances: Powers and Procedures
2. Municipal Powers: Constitutional and Statutory Grants and Restrictions
3. Municipal Boundaries: Procedures for Annexation Consolidation and Minor Boundary Adjustments

In total, approximately 295 public officials attended the seminars, representing 44 different municipalities.

FISCAL 1967 PROJECTS

SUMMARY C - ANNUAL REPORT

Title of Project: 67-018-001 - Certificate Program in Citizenship Responsibility
Phase II

Purpose: To assist citizens at the grass roots level in becoming more knowledgeable about the structures of government at all levels for planning and development.

Sponsoring Institution: West Virginia University, Cooperative Extension Service
Appalachian Center

Activity: To assist in the development of responsibility among the various sectional citizenries, courses have been held at several locations around the State, meeting approximately one night per week, two hours per night for ten weeks. To date, student manuals have been published and distributed dealing with State and local government, federal government, and community organization. A manual dealing with community planning will be added shortly.

In implementing the program a variety of instructors have been utilized representing colleges, secondary schools, and law. The areas in which classes have been conducted include the following:

		<u>Fall 1967</u>			
<u>Place</u>	<u>Audience</u>	<u>Subject</u>			
Weirton	21	State and Local Government			
Moundsville (Prison)	28	"	"	"	"
Keyser	14	"	"	"	"
Buckhannon	14	"	"	"	"
Charleston	30	"	"	"	"
Hinton	24	"	"	"	"
Pineville	40	"	"	"	"
Welch	35	"	"	"	"
War	20	"	"	"	"
Williamson	30	"	"	"	"
Clarksburg	14	Our Federal Government			
Morgantown	13	Our Community			
TOTAL:	283				

		<u>Spring 1968</u>			
Moundsville	20	State and Local Government			
Elkins	36	"	"	"	"
Webster Springs	50	"	"	"	"
Logan	14	"	"	"	"
Bluefield	13	Our Federal Government			
Hinton	12	"	"	"	"
Winfield	16	State and Local Government			
Summersville	30	"	"	"	"
Shepherdstown	15	Our Federal Government			
Union	19	State and Local Government			
Petersburg	15	"	"	"	"
Romney	41	"	"	"	"
Dixie	15	"	"	"	"
Spencer	19	"	"	"	"
Barrackville	24	"	"	"	"
Martinsburg	21	"	"	"	"
Keyser	19	Our Federal Government			
TOTAL:	379				

SUMMARY C - ANNUAL REPORT

Title of Project: 67-018-002 - Citizenship Responsibility for Labor and Labor Leaders - Phase II

Purpose: To enhance the effectiveness of Union Leaders in directing labor's attention toward problem solving in local communities.

Sponsoring Institution: West Virginia University, Institute for Labor Studies

Activity: During the past year, the Institute for Labor Studies has continued and expanded its efforts to involve unions, through their participating members, in community problem solving as a prelude to community development.

Several short courses have been held in such areas throughout the State as Huntington, Charleston, Parkersburg, Moundsville, Parkersburg, Weston, White Sulphur Springs, Wheeling, and Parsons with a participatory enrollment of 184. The contents of these short courses included the following:

- (1) Governmental Problems in West Virginia: Three Critical Issues
- (2) Study Course in Minority Group Problems
- (3) Guided Reading
- (4) West Virginia State and Local Government

Predicated upon funds made available during an interim period from Fiscal 1968 sources, and the current value of previously sponsored short courses to the fulfillment of the project's objectives, a request has been made for modification which include:

- (1) the substitution of seminars for the short course approach;
- (2) an expansion of the audience to be served to include representatives of the National Association for the Advancement of Colored People, the League of Women Voters, the Council of Churches, the State Office of Economic Opportunity, and others.

As now requested, the seminars would consist of twelve one-day sessions to be held in the six major cities of West Virginia. Six seminars will deal with the issue of tax revision and six with the subject of administrative and constitutional revision.

SUMMARY C - ANNUAL REPORT

Title of Project: 67-003-003 - Citizen Leadership and Participation
Phase II

Purpose: To upgrade the levels of performance by individuals and community groups in solving community problems.

Sponsoring Institution: Bethany College

Activity: Bethany College conducted a ten-week lecture series during the fall of 1967 and winter quarter of 1968. Among the topics discussed were: (a) Social Organization - Primary and Secondary Groups, Community and Institutions; (b) Social Problems: Industrialization, Urbanization, Racial and Cultural Groups and Changing Roles; and (c) Mechanisms for Social Control: Government, the Political Process, Economic and Social Agencies.

Although the general public was invited to participate in the program from surrounding areas, the average attendance consisted of approximately 15 with only six fee paying members. As the anticipated enrollment was 50, in terms of attracting participants the project fell far below expectations.

No indication has been made at this time relative to the submission of a proposal for refunding.

SUMMARY C - ANNUAL REPORT

Title of Project: 67-020-004 - Certificate Program in Responsible Citizenship
Phase II

Purpose: To provide an opportunity for northern panhandle citizens and groups to upgrade their levels of performance with respect to participation in the solution of community problems.

Sponsoring Institution: Wheeling College

Activity: In a continuation of its project, instituted during Fiscal 1966, Wheeling College sponsored its modified series of non-credit evening classes during the fall of 1967 and the spring of 1968. Each section corresponded with the institution's regular semester system and consisted of approximately 30 hours each of instructions. Classes were held for two and one-half hours each week for twelve weeks with enrollments well above the anticipated number.

The course content was organized in such a way as to integrate the series as one major body of knowledge. Faculty members from the various appropriate departments of Wheeling College were utilized for their expertise in imparting to the participants, their knowledge of government, its operation and the role which citizens can and should be expected to play in its remaining responsive to their needs.

The content of the program remained general and flexible in its scope, covering the social, economic, cultural, and political aspects of the community. In addition to lectures, additional time was allowed for discussion on the part of the participants relative to their views on the issues in question.

In view of the current demands and its past success in attracting a sizeable number of citizens, the project has been resubmitted for funding for an additional year.

SUMMARY C - ANNUAL REPORT

Title of Project: 67-018-005 - Public Administration Educational Services
Phase II

Purpose: To provide local officials with relevant information designed to increase their ability to cope with specific problem areas and with the management of local governmental units.

Sponsoring Institution: West Virginia University, Bureau of Government Research

Activity: Difficulties have been encountered in replacing the project specialist who resigned prior to the commencement of this second phase. No activities have occurred during this period.

SUMMARY C - ANNUAL REPORT

Title of Project: 67-003-006 - The County-Local Government Team
Phase II

Purpose: To develop a sense of the wide spectrum of governmental obligations and opportunities among the many diverse, fragmented public bodies and officials at the county and municipal levels and to enhance the quality of government services.

Sponsoring Institution: Bethany College

Activity: During the spring semester of 1968, Bethany College conducted a ten-week seminar for local officials, focusing on ways of developing citizen interest in local issues, arresting general apathy in town affairs, ways of obtaining additional revenue to meet the growing costs of local government, and overlapping governmental agencies.

Meeting for approximately two and one-half hours each week, the speakers, representing institutions of higher education and both the public and private sectors, adhered to the following program format:

(1) An introduction to the program which consisted of the presentation of a reading list, the various publications available and case problems used to stimulate discussion by the participants; (2) a panel discussion of the various problems facing local governments in the State of West Virginia, followed by a general discussion of the problems; (3) a review of a recent study completed by Mr. Cooley, Professor of Economics at Bethany College, on West Virginia's business and occupation tax, which covered such aspects as a look at the tax revenues brought in, the adequacy of this revenue to local governments, possible changes in the tax, and alternate sources of revenue; (4) a review of the various programs of the welfare department on the local, state, and federal levels to "district I" people, and the problems faced by both the welfare department and the local communities; (5) a review of this year's legislation and a discussion of future programs that may be of importance to local and county governments; (6) a discussion of the problems of pollution present to both local and county governments as well as the laws and improvements taken to help correct these problems; (7) a review of the education acts passed by the State and other programs being established through the use of Federal and State funds; (8) a review of the programs that the Bureau of Government Research of West Virginia University is currently undertaking and the information that is available to local officials; and (9) a look at public relations and local government - how the cities and governments present their programs to obtain a favorable light from local citizens.

SUMMARY C - ANNUAL REPORT

Title of Project: 67-018-007 - Continuing Education in Community and Area Planning

Purpose: To assist officials and citizen planning commissions throughout the State in understanding the benefits that can be derived from planning; the definitions of long-range and short-range goals and procedures by which to reach them.

Sponsoring Institution: West Virginia University, Office of Research and Development

Activity: During the past year of operation, a series of seminars, conferences and workshops have been conducted by the planning specialist in this project. In addition, requests for technical assistance have been accepted and fulfilled. Some of the activities which have been carried out either by the project specialist himself or in conjunction with others are as follows:

- (1) Gave a presentation on planning at a State meeting in Morgantown of the Federation of Womens' Clubs.
- (2) Conducted a six-weeks seminar in Huntington, held in conjunction with the Institute for Labor Studies, the Huntington District Labor Council, AFL-CIO, and Marshall University to explain the local planning program to labor union members.
- (3) Conducted a two-day session on planning at Jackson's Mill offered during a Women's Leadership Training Conference sponsored by the Cooperative Extension Service of West Virginia University.
- (4) Discussed the meaning of a 701-program under HUD and what it can mean to an area at a regional meeting of planning commissions in the Keyser Area of the State.
- (5) Sponsored an afternoon-evening session in conjunction with the Clarksburg-Harrison County Planning Commission and the Consolidated Gas Supply Company, to discuss with public officials the need for regional decision making.
- (6) Attended evening session set up by the Princeton Housing Authority to discuss the various methods of financing housing for the poor and/or elderly.
- (7) Participated in a state-wide meeting of the West Virginia Planning Association centered around the areas that receive assistance from State level organizations.
- (8) Provided technical assistance to the members of planning commissions of Harrison, Monongalia, and Upshur counties, and to the commission of the cities of Morgantown and Clarksburg.
- (9) Conducted two-training conferences for county extension agents in planning.
- (10) Sponsored a one-day seminar for county leaders in Summers County.
- (11) Sponsored a Housing Conference in the Beckley area.
- (12) Assisted in the preparation of the State Plan for West Virginia under Title VIII (HUD) to be administered by the State Department of Commerce.

SUMMARY C - ANNUAL REPORT

Activity:
(cont.)

- (13) Developed and distributed a pamphlet on planning in conjunction with the Cooperative Extension Service entitled: "Questions and Answers to Comprehensive Planning."

SUMMARY C - ANNUAL REPORT

Title of Project: 67-020-008 - Program on Community Planning
Phase II

Purpose: To communicate to interested groups, the "New Plan for Action" and how it may be carried out into the community through informational and discussion sessions in the neighborhood centers.

Sponsoring Institution: Wheeling College

Activity: Project activity during the past academic year centered about two main planning concepts: Annexation Study and Proposed Highway Construction and other Capital Improvements.

In response to expressed concerns by local officials relative to the role that annexation must plan in the orderly growth of the community, Wheeling College conducted a study to determine how residents of the Northern Parkway Annexation Area felt about the possibility of annexation to the city before the city took any steps in that direction.

During the nine-day period in December 1967, residents at 25 percent of the estimated housing units were interviewed. A report of the findings were presented to each member of the Wheeling-Ohio County Planning Commission, the City Manager, and the Wheeling City Council.

Within the same planning grant, Wheeling College conducted "A Time to Pause . . . and Look at Our Community" during May 1968. This five-part public information program was a further extension of the "Plan for Action" series conducted during the fall of 1966.

Four neighborhood discussions were held on May 15, 16, 22, and 23, 1968, to explain the long-range plans which are scheduled to affect each neighborhood. Highlighted during these discussions were the following topics: New Highways; Urban Renewal; Housing, Recreation; and Neighborhood Improvement. Each session began at 7:30 p.m. and concluded at approximately 10:45 p.m. Estimated attendance by neighborhood:

South and Center Wheeling - Ritchie School	165
North Wheeling - Washington School	45
East Wheeling - Clay School	60
Elm Grove - Bridge Street School	45
	<u>315</u>

The neighborhood residents who attended the sessions were principally older home owners who were concerned about how the proposed capital improvements would affect their property.

SUMMARY C - ANNUAL REPORT

Activity: (cont.)

Occupations represented, according to forms completed at the public meetings, revealed that a wide distribution of work patterns was prevalent. A partial list of occupations included: general laborer, public utility serviceman, machine operator, director of personnel, accountant, and office manager, electrician, housewife, retired iron worker, clergyman, steel worker, dry cleaning operator, bank president, director of marketing, registered nurse, lineman, railroad employee, purchasing agent, office clerk, and sales representative.

Concluding the series was a three-hour bus tour of the proposed capital improvements held on Saturday, May 25, 1968. Three bus loads of residents from the four neighborhoods, plus interested citizens from other areas participated in this phase of the program. Each resident was presented a copy of the Master Plan entitled: "A Plan for Action" and a copy of "Capital Improvements Tour 1968".

SUMMARY C - ANNUAL REPORT

Title of Project: 67-018-009 - Appalachian Church Leadership Development in Social and Community Affairs Phase I

Purpose: To provide training and instructions in the social sciences to church leaders in an eight-state area through the establishment of a regional school for church leaders on a year-round basis.

Sponsoring Institution: West Virginia University

Activity: Activities in the project during the past year have been primarily devoted to the task of conceptualization, legitimization, promotion and program development. Through the process of interaction an assessment has been made of the needs of the clergy and church leaders, as well as the competencies of the University, and programs developed which will be operational.

Meetings have been held with representatives of various church organizations and/or associations in an attempt to give visibility to the project through verbal reports, presentations, comments, discussions and printed program materials.

As an aid in the evaluation of the current project, as well as in developing subsequent curricula, a fourteen-man advisory committee has been established consisting of church and education leaders.

Assistance has been rendered to local communities in sponsoring programs which are germane to local needs and concerns. In Beckley a film on race relations was shown and discussed with participants representing seven congregations; and in the Keyser area, a one-day conference was conducted with the county agent of the Cooperative Extension Service, centered around the topic "Leisure-Recreation in the Potomac Highlands."

Final plans have been completed on the curricula for the two-week regional school for church leaders and advanced registrations are being received.

SUMMARY C - ANNUAL REPORT

Title of Project: 67-009-011 - Development of Projected Materials for Adult Education in Conservation

Purpose: To provide informative and educational materials relative to the problems of conservation of natural resources in the local environment to teachers and other interested citizens which might be used to institute and/or improve the curriculum in the local public schools, as well as stimulate an awareness of the importance of conservation.

Sponsoring Institution: Marshall University, Department of Geology

Activity: In preparation for the production of the film strip to be utilized in teaching the importance of conservation, all of the desired 35mm color slides have been photographed and are in the process of being assembled; the narration for the slides is being edited; and all contracts for its completion are being negotiated.

Following the completion of the strip, a series of area meetings involving science teachers and other interested citizens will be convened for discussion. The strip will remain available for classroom use upon request following the termination of the project.

FISCAL 1968 PROJECTS

SUMMARY C - ANNUAL REPORT

Title of Project: 68-001-002 - Program for Public Officials

Purpose: To assist public officials in dealing with problems at the local level; to pursue an understanding of the relationships between the various levels of government; and to provide an informal base for improve relationships and understanding of the functions of local governments.

Sponsoring Institution: Alderson-Broaddus College

Proposed Activity: This project is scheduled to commence September 15, 1968. As proposed, Alderson-Broaddus College will conduct a series of twelve weekly two-hour seminars devoted to the development of concepts. Among the topics to be discussed are the following:

- Twentieth Century Developments in Government
(Federal programs)
- State Government in West Virginia
(New Acts of the Legislature)
- County Government in West Virginia
(Planning Commissions, etc.)
- Municipal Government in West Virginia
(Structure and Style)
- The Quasi-Public Agency
- Public Authority as a Device of Government
- Public Revenues - Sources and Allocations
- Problems in Local Government

The instructional format will combine academic materials and legal opinions with presentations by past and present public officials.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-001 - Continuing Education in the Fine Arts

Purpose: To provide an opportunity for residents of the Parkersburg area to gain a greater appreciation for various aspects of programming in the fine arts and to stimulate interest in establishing a Fine Arts Center with facilities for complete programming.

Sponsoring Institution: West Virginia University, Parkersburg Center

Activity: This project was funded to commence operation in February 1968, principally to unify the various cultural arts groups in the Parkersburg area through presentations of mutual interest, symposia, workshops, and/or seminars, from which planning for the construction of a single large cultural arts facility would emanate.

To date, a concert has been held at Ripley featuring a variety of musical presentations appropriate for Holy Week with an attendance of approximately 160; and a two-day symposia, held in Parkersburg with an enrollment of 90 at which discussions centered around: (a) the cultural center and the businessman; (b) the community and the cultural center; (c) music, art, drama, architectural considerations and programs for a cultural center.

Subsequent workshops are planned to solidify the unification process and to finalize plans for raising funds, determining the type of facility to be constructed and commencing construction, if successful.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-003 - A State and Local Government Citizenship Test TV Presentation

Purpose: To stimulate interest in State and local government in West Virginia; to publicize the certificate program on Citizenship Responsibility; to indicate the importance of participation by local citizens in public affairs; and to permit the viewing audience to test their basic knowledge of State and local government in West Virginia.

Sponsiring Institution: West Virginia University, Adult Continuing Education, Appalachian Center.

Activity: Having experienced success on a limited scale in its administration of a citizenship responsibility program for the past two years, and realizing the need to stimulate interest in government and its operation by reaching a much larger segment of the population of the State, West Virginia University is seeking to augment this project with an hour-long television production dealing with State and local government.

As of this report, the script is being written by the English Department, in consultation with the Department of Political Science, and is nearing completion. Plans have been finalized for the actual production in a Huntington, West Virginia, studio.

As this project compliments an existing project, efforts will be made to utilize some of the citizenship classes as participating groups in the Citizenship Production by means of video tape.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-020-004 - A Workshop in High School Counseling

Purpose: To equip guidance counselors with a better understanding of their roles as guidance counselors; to provide a medium through which information on common problems may be exchanged; and to assist guidance counselors in upgrading their academic qualifications through courses leading to a graduate degree.

Sponsoring Institution: Wheeling College

Activity: Scheduled to commence August 1968, Wheeling College proposes to use highly skilled guidance specialists from Wheeling College and the University of Detroit, to conduct a two-week intensive workshop for present and potential guidance counselors. Classes will be held from 9:00 a.m. until 3:00 p.m. daily, Monday through Friday, on the Wheeling College campus and will involve a variety of techniques such as lectures by persons experienced in the field; course work, conducted by trained psychologists and counselors; seminar-type discussions led by college instructors; and listening to, as well as, criticizing tapes of actual student interviews.

Upon satisfactory completion, participants will be awarded three graduate credits towards a degree in guidance and counseling.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-015-005 - A Community Prepares for the National Presidential Campaign.

Purpose: To explain the involvement of the American Party System; to trace the history and growth of the two major parties as well as third major parties in America; to explain the political structure of the nation emphasizing the primaries, national conventions, and the electoral college system, and to clarify the issues of the 1968 election.

Sponsoring Institution: West Liberty State College

Activity: West Liberty State College began its project with a kick-off rally on March 27, 1968, featuring addresses by the Republican Congressman from the First District of West Virginia, Arch A. Moore, who is also a candidate for Governor, and the Democratic Prosecuting Attorney of Ohio County, Arch W. Riley.

Seven professors of political science lectured on successive Wednesday nights to the participants of the program. The attendance ranged as high as 103, averaging 40 per meeting. The lecture series highlighted such topics as: The Origin of the American Political Party System; History of the Democratic Party, 1793-1968; History of the Republican Party, 1854-1968; Third Parties in America: Then and Now; Precincts in Wheeling: Their Role in Nominating and Electing a President; Convention Versus Primary System of Nominating Presidential Candidates; and Pros and Cons of the Electoral College System.

Two radio broadcasts are scheduled on station WKWK (Wheeling) during which time the moderator and panelists, chosen from the project's participants, are to discuss the viewpoints of Wheeling citizens on the eve of the two major parties' national conventions.

Two television programs on WTRF (Wheeling), arranged for August, will feature project participants discussing who should win the presidential nomination.

At the final recognition banquet, Governor Hulett C. Smith of West Virginia will address the participants, prior to the awarding of the certificates for participation in the project.

The Junior Chamber of Commerce of Wheeling plans to carry on where the project ends by sponsoring a "Get Out the Vote Drive" during the autumn presidential campaign.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-006 - A Pre-Legislative Conference for the West Virginia State Legislature

Purpose: To acquaint first-term legislators with the responsibilities and organization of the office and system to which they have been elected.

Sponsoring Institution: West Virginia University, Bureau of Government Research

Activity: In preparation for the four-day conference, to be held in December 1968, the project planning committee has:

- (1) held a series of meetings with the Interim Committee of the State Legislature setting forth the guidelines for the conference;
- (2) established the areas of focus as education, welfare, highways, and finance and taxation;
- (3) worked closely with the West Virginia University Bureau of Business Research in the preparation of the curricula for a one-day orientation program for freshmen legislators, as well as a conference booklet;
- (4) compiled a substantial file on the scope, nature, and content of pre-legislative conferences held in other states;
- (5) secured tentative speakers of national stature in the field of government for participation in the program.

Commencing July 1, 1968, additional clerical personnel will be utilized to assist in the final preparation for the conference such as the reservation of space, rooms for the legislators, pre-registration and registration of conferees, food service and other necessary functions. Final changes in the program will be presented to the Interim Committee at the September meeting in Charleston.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-007 - Legal Problems of the Poor in West Virginia

Purpose: (1) to focus upon the existing legal needs of the poor in West Virginia and how these needs are, or are not, being met within the existing legal system; (2) to examine the need for public defenders in West Virginia; (3) and to develop a proposal for funding a statewide legal service program for the poor.

Sponsoring Institution: West Virginia University, School of Law

Activity: As an endeavor to stimulate empathy and action on the part of attorneys throughout the State in providing legal services to the poor, a two-day conference was held in March 1968 consisting of presentations of research findings, and papers by nationally recognized leaders in the field. The first portion of the conference was devoted to an examination of the legal service problem as it now exists in Appalachia and specifically in West Virginia. The remaining part of the program was devoted to reviewing action which had been taken in other parts of the country to cope with the problem.

The agenda for the two-day session consisted of the following:

1. Reports by third-year law students covering such studies as (a) the distribution of attorneys in West Virginia, their financial situation and the presently existing legal services programs, voluntary and federally funded, in the State; (b) the degree to which the legal needs of West Virginia's poor are now being met; and (c) an examination of several existing legal service programs with recommendations for a model statewide legal aid system for West Virginia.
2. Presentations by (a) Mr. Harry Caudill, on "The Law, Lawyers, and Appalachia"; (b) Dr. Jack E. Weller on "Human Attitudes in Appalachia"; (c) Mr. Jerry Dee Moize on "Legal Aid in North Carolina"; (d) Joseph F. Preloznik on "Wisconsin Judicare"; (e) Earl Johnson, Jr. on "A Conservative Rationale for the Legal Services Program"; and (e) Mr. Eugene F. Mooney on "Legal Services and the Legal Establishment".

The proceedings of this conference were published in the April-June issue of the West Virginia Law Review.

As an outgrowth of this conference West Virginia University is currently in the process of writing a proposal for a State-wide legal services program for West Virginia which it hopes will receive funding from the U. S. Office of Economic Opportunity.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-016-008 - Southern West Virginia Community Education Project

Purpose: To develop among community people a better understanding of what constitutes a quality education and a feeling that nothing less will do for their children; to develop support for the growth of superior school systems in West Virginia and to encourage community people to work for the positive and constructive changes.

Sponsoring Institution: West Virginia Institute of Technology

Activity: The activities in this project, beginning June 15, 1968, have been concerned chiefly with securing staff to carry out the proposed nine-week program, as well as finalizing the course outline, arranging for consultants and securing classroom space for the conduct of the classes.

As proposed, there will be six weeks of actual instruction. Monday mornings of each week will be devoted to general lectures lasting for two hours covering one of the following topics each week:

1. The role of education in a person's life.
2. What should a good school system do?
3. What is good teaching?
4. Financing a school system.
5. How do West Virginia school systems operate?
6. What constructive, positive changes are needed.

Following these general presentations and discussions, twenty participants from each county will meet with an assistant teacher in their respective counties to discuss the Monday lectures in detail and their particular application to that county. Such sessions will be conducted for two and one-half hours a day, four days a week. Consultants will be used when necessary for the general lectures or for the local county discussion classes.

The final week of the program will involve follow up and evaluative activities to judge the effectiveness of the project.

Working coordinately with the local community action agencies and education committees established by such agencies, it is anticipated that the 100 primary beneficiaries to be accepted for participation in the project will ultimately be knowledgeable enough to impart their knowledge to upwards of two thousand other area residents in seeking improvements in the local school systems of the area.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-020-009 - Use of Clinical Supervision to Develop and Strengthen Community Education

Purpose: To assist supervisory teachers in gaining skills in lesson plan development; in understanding the role of the supervisor in team-teaching and non-graded instructions; and in examining methods of using self-supervision as an aid to continuous development.

Sponsoring Institution: Wheeling College

Activity: Wheeling College plans to begin its project in September 1968 to provide training to teachers in clinical supervision to strengthen community education. The project will consist of a ten-week course, meeting once a week for two and one-half hours in the evening. The sessions are planned in two parts to maximize the enrollment of local teachers: one session during the fall of 1968 and the other during the spring of 1969. Enrollees successfully completing the course will be awarded two graduate credit hours from the University of Detroit.

The course will be taught by personnel trained in clinical supervision who are members of the Wheeling College faculty and the faculty of the University of Pittsburgh, and will consist of the following:

- Introduction to method and rationale of clinical supervision
- Skills of observation
- Skills of analysis
- Skills in planning for the conference
- Skills in conference
- Skills in preparing instructional objectives
- Visitations with each enrollee at his school
- Analysis of the current literature on cooperating teachers
- Analysis of future changes in teaching
- Evaluation of individual visits by the college instructor and discussion of individual papers on supervision
- How can a teacher supervise herself?

The program will be terminated by a discussion of a "Diagnostic Instrument of Supervision" as developed by Dr. G. Bradley Seager, Jr., in an unpublished dissertation from Harvard University, which can be used by teachers for self supervision as well as in their work with student teachers.

To evaluate the effectiveness of the project, the clinical supervision staff will analyze assigned papers to determine the enrollee's attainment of the theory of clinical supervision; go through the cycle of clinical supervision with the enrollee and analyze jointly for strengths and weaknesses; and provide an opportunity for the enrollee to convey his or her impression of the program and its effectiveness.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-015-010 - Police Science and Administration Program
Phase I

Purpose: To assist local law enforcement officers in developing competence in the execution of their duties.

Sponsoring Institution: West Liberty State College

Activity: The initial phase of this project has been completed. The program opened with a plenary session for all enrollees at the McClure House Hotel in Wheeling, West Virginia, on April 4, 1968, with each enrollee having an opportunity to meet with all of the instructors who were to teach subsequent classes. Dr. Ralph F. Turner, Acting Director, School of Police Administration and Public Safety, Michigan State University addressed the assemblage in a kick-off speech. Seven subsequent three-hour lectures were held at the Wheeling campus of the West Virginia State College each Thursday evening to and including May 23, 1968. Four of the sessions were conducted by experienced agents of the Federal Bureau of Investigation, two by trained instructors and experienced patrolmen from the West Virginia State Police Training Academy, and one session by Mr. Ronald W. Kasserman, Assistant Ohio County Prosecutor.

Enrollment, originally limited to 50, was increased to 85 due to the unexpected interest. Those in attendance included 12 chiefs of police from Wheeling and other communities within 50 miles; the sheriffs of Ohio, Hancock, and Brooke counties; 58 officers, patrolmen, and sheriff's deputies from the Upper Ohio Valley area; one state highway patrolman; two probation officers; two officers from the Baltimore and Ohio Railway Police Organization; and four town marshalls, two constables, and one police commissioner.

Subjects covered during the session included the following:

1. Police Records and Administration
2. The Law for Police
3. Scientific Crime Detection
4. Traffic Law Enforcement
5. Police Instruction
6. Legal Evidence
7. Riot Control

SUMMARY C - ANNUAL REPORT

Title of Project: 68-020-011 - Certificate Program in Citizenship

Purpose: To increase the number of persons within the community better equipped through additional knowledge to participate in community affairs.

Sponsoring Institution: Wheeling College

Activity: Predicated upon experiences gained from the past two years of operating Title I projects, the college plans to offer another educational program for adults in the Wheeling area which will consist of 20 lectures commencing in September 1968. Among the course topics to be discussed, some of which were recommended by past participants, are the following:

- Political participation
- Political behavior - factors influencing
- Panhandle politics
- Forms of Government
- Socio-Economic Profile of Wheeling
- Keys to community development
- Reflections on campaign
- Value of planning
- Constitution of West Virginia
- Constitutional revision in West Virginia
- Close-up view - city government, Wheeling, West Virginia
- Federal programs and cities (especially urban renewal)
- Human rights progress in West Virginia
- Local income structure (poverty and the aged)
- State and local taxation (comparisons)
- Analysis of Wheeling city budget
- Educational problems in Ohio County
- What you can do to help your community
- Problems of law enforcement in a new era
- Labor and the Ohio Valley

The total program, covering the social, economic, cultural, and political aspects of community organization, will be presented as a unit. Each lecture session will last approximately two and one-half hours each week.

The course will be offered from September 1968 to December 1968 and from February 1969 to May 1969.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-012 - Appalachian Church Leadership Development
Phase II

Purpose: To develop a program of continuing education services on a year-round basis for clergy and lay leaders in Appalachia; to provide a background of understanding and skills in cultural and social change, interpersonal relations, community, personnel and economic development necessary to produce trained community leaders and effect improvements.

Sponsoring Institution: West Virginia University, Appalachian Center

Activity: Activities in this project overlap those carried out during the Fiscal 1967 funded project. (Interim funding only.)

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-013 - Continuing Education in Community and Area
Planning
Phase III

Purpose: To provide assistance to community leaders throughout the State in understanding the needs for developing long-range community goals; to assist community leaders in initiating and implementing a community program to bring these goals to fruition; to provide information on area development planning and strengthen the lines of communications.

Sponsoring Institution: West Virginia University, Office of Research and Development
Appalachian Center

Activity: Activities in this project overlap those carried out during the Fiscal 1967 funded project. (Interim funding only.)

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-014 - Educational Program on Citizenship Responsibility
Phase III

Purpose: To increase the number of persons within a community better equipped through additional knowledge to participate in community decision-making as responsible citizens; to increase the number of available citizens for leadership roles in community affairs.

Sponsoring Institution: West Virginia University, Appalachian Center

Activity: This phase of the project, instituted in April 1968, reflects a continuation of the Fiscal 1967 project, and is detailed in the report for project #67-018-001.

Subsequent courses will be sponsored during the fall of Fiscal 1968.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-015 - Citizenship Responsibility for Labor and Labor Leaders
Phase III

Purpose: To widen the vision of union members and union leaders; to enhance their understanding of the vital issues of the day; and to enable the labor movement to participate more effectively in the resolution and solution of community problems.

Sponsoring Institution: West Virginia University, Institute for Labor Studies
Appalachian Center

Activity: Activities reflected in the Fiscal 1967 report for this project. (Interim funding only.)

SUMMARY C - ANNUAL REPORT

Title of Project: 68-017-016 - Fine Arts Institute

Purpose: To train persons who are currently teaching art, music, and drama in the schools who have no training or limited training in these areas; to provide instructions to persons from the general public who are serving on humanities councils or persons interested in serving on such councils; and to supply guidelines and offer opportunity for participation in an inter-disciplinary activity in the arts.

Sponsoring Institution: West Virginia State College, Department of Music

Activity: With the exception of finalizing dates for the commencement of the project, no other activities were conducted prior to the close of the fiscal year. As proposed, however, a six-week course will be offered in the creative arts which will include the following:

- Drama - acting, rehearsal, and performance, methods of stage directing.
- Art - stage design, life drawings, and advanced life drawing.
- Music - history and appreciation of music (20th century emphasis), voice (operatic performance techniques).
- Seminars will be held which are designed to meet the needs of persons serving on Arts and Humanities Councils and will include information from the National Arts and Humanities Foundation and recent literature published concerning the performing arts.
- Play production - techniques of theatre productions.

Participants will be involved in all facets of the institute and will meet daily. "The Three Penny Opera" by Kurt Weill will be used as the central production objective with each participant contributing and involving himself according to his individual talents. The institute will terminate with the production of this opera which will be open to the general public for viewing.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-017 - West Virginia Youth Awareness on Counseling and Guidance

Purpose: To seek solutions to the various occupational and educational problems of youth to date; to organize a task force of key personnel from the fields of education, industry, and government who will continue to study and seek solutions to problems facing West Virginia's youth; and to gain support for the employment of additional personnel.

Sponsoring Institution: West Virginia University, College of Human Resources and Education

Activity: To explore some of the factors which serve as impediments to the educational progress of the youth of West Virginia, and to seek possible solutions, West Virginia University, through its department of Human Resources and Education conducted a two-day conference in June for 60 participants included among which were college presidents, guidance directors, members of the Appalachian Center and the College of Human Resources, the State Department of Education, government, and industry.

Activities during this initial phase of the project consisted of presentations by speakers, panel discussions, and small group activities designed to pinpoint problem areas in West Virginia and to define possible solutions. Some of the problems identified included the following:

1. Inadequate financing in school systems
2. Lack of guidance and vocational programs within the State
3. Accreditation deficiencies of schools in the State
4. Increase in school dropouts and its effects on industry within the State.

From the list of problems defined, a task force was established to continue to work throughout the remainder of the project to improve the counseling and guidance programs within each school system in the State, as a priority, and to formulate a plan of action whereby assistance can be rendered to school systems to achieve and maintain accreditation which will assure all West Virginia youths an equal educational opportunity.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-018-018 - Continuing Education Program for Welfare Practitioners

Purpose: To assist practitioners in social welfare settings in developing new skills in problem solving; and to develop an increasing number of practitioners who will be able to work within an institutional structure with the necessary skills to stimulate, innovate and adapt those structures to meeting the real problems of the community.

Sponsoring Institution: West Virginia University, College of Human Resources and Education

Activity: In carrying out the first phase of this project, the School of Social Work at West Virginia University, in conjunction with the West Virginia chapter of the National Association of Social Workers, conducted a four-day conference for social workers throughout the State. This conference, which began June 9, 1968, focused on such questions as: What are the economic conditions in the State? How do these relate to services for people and how do they affect the social worker's task? What can the social worker do to help people toward independency? What kinds of changes must be made and what is the social worker's role and responsibility? Are the problems of our citizenry exclusively the concern of social workers? What are our allies and how can we begin to work effectively with them? And how can we improve communications with the clients we serve? The format of the conference consisted of formal presentations by guest consultants, workshop groups and informal discussions which provided participants with a variety of learning situations. Faculty members from the division of social work served as workshop leaders and made resource materials from the library available for use by the participants.

Phase II of this project will be devoted to planning and subsequent follow-up sessions to be held on a decentralized basis throughout the State to assist each participant in adapting his learning from the general to the specific problems which are unique to his area. A faculty member will be assigned to each of these areas, which have tentatively been identified as Morgantown, Huntington, Wheeling, Beckley, and Charleston, and will serve as on-going resources to the group in planning, promotion, arranging content and format for the conferences and securing the needed resources.

Phase III will be devoted to the evaluation of the project. The coordinating committees of the faculty and the National Association of Social Workers will develop tools to measure the effectiveness of the project in terms of the extent to which social welfare agency practitioners begin to see themselves as innovators, as stilulators of new programs, and as advocates for policy changes.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-007-019 - Monongahela Festival of Arts

Purpose: To bring to professionals, semi-professionals, and interested musicians an opportunity to enhance their musical experiences, knowledge, and cultural backgrounds through direct contacts and associations with outstanding composers, music teachers, and other professional musicians.

Sponsoring Institution: Fairmont State College

Proposed Activity: With funds provided by the Benedum Foundation, the Governor's Council on the Arts and Humanities, and Title I, Fairmont State College proposes to sponsor a three-day festival of Arts featuring the Pittsburgh Wind Symphony Orchestra. The audience for this endeavor will be solicited from communities throughout the State of West Virginia, Western Pennsylvania, Eastern Ohio, and Western Virginia.

In addition to concerts conducted by the entire orchestra, jazz concerts, and concerts by small ensembles will also be presented for viewing by the general public.

The instructional features of the project will include private lessons for wind orchestra students; private lessons and ensembles for non-wind orchestra students; instructions in woodwinds, brass and percussion; seminars for music directors, conductor's clinics; seminars for composers; and recitals, ensembles and concerts by participants.

Terminating the Festival, the American Wind Symphony Orchestra and Clinic Wind Ensemble will perform a final concert on a barge at Palatine Park.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-008-020 - Hospitality Clinics

Purpose: To create a more favorable impression of West Virginia; to better inform tourist contact personnel; to improve services; increase profits, immediate and long range; and to encourage each community to organize an activity program of tourist trade development.

Sponsoring Institution: Glenville State College

Proposed Activity: In an effort to maximize the benefits from tourism in West Virginia, through competent and helpful service personnel, Glenville State College proposes to conduct a six-month training program for waitresses, motel operators, service station attendants and others.

Classes will be conducted in seven different areas in central West Virginia, meeting three evenings in each locality.

The contents of the course will consist of informative sessions on areas of historical interest in the State, augmented with audio visual materials; and workshops for service personnel on appearance, attitude, and techniques of providing service.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-003-021 - Dimensions for Leadership

Purpose: To acquaint area and regional leadership people with the larger picture of American economic and social development in order that they might evaluate Appalachia and the Upper Ohio Valley community problems in these terms and as a result articulate for their followers the definitions of the problems and alternative courses of action to be taken for their solution of amelioration.

Sponsoring Institution: Bethany College

Activity: Consistent with the above project goals, Bethany College proposes to sponsor a one-day seminar during the month of September 1968 for public officials, recognized leaders of education associations, labor organizations, business and professional associations, service clubs and area and regional agencies.

The focus of this seminar will be to develop a dialogue around the published works of two of America's leading economists: "The New Industrial State", by John Kenneth Galbraith, and "Capitalism and Freedom", by Milton Friedman. Each work will be reviewed and critiqued by a public figure of recognized stature during the opening sessions, with subsequent sessions being devoted to discussions by the participants on issues raised in terms of the Upper Ohio Valley and Appalachian conditions.

The degree to which this seminar serves as a prelude to action on the part of the participants will form the criteria for subsequent programming in the area by Bethany College.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-014-022 - Law Enforcement Training Program

Purpose: To bring to local enforcement agents, up-to-date information on crime detection and criminal prosecution for the development of competence in the execution of their duties.

Sponsoring Institution: Shepherd College, Department of Sociology

Activity: Shepherd College, in response to requests emanating from local police and law enforcement departments will conduct a series of classes in law enforcement and administration, commencing September 10, 1968. Classes are scheduled to be held twice weekly in the evenings for two hours covering such topics as: The Responsibility of a Police Officer; The Importance of Exemplary Conduct; Report Writing; Accident Investigation; Collection and Preservation of Evidence; Fingerprinting; Criminal Investigation; Legal Aspects of Interview; Arrest-Search-Seizure as they Relate to Individual Rights and Methods to Assure Protection for the Officer; Civil Rights; Trial Procedure; and Riot Control.

Faculty members will be drawn from Shepherd College, the West Virginia State Police, the F.B.I., and local municipal police departments and judicial systems.

In addition to classroom lectures and discussions, outside assignments will be made and a final examination administered to all participants. Final grades will become a part of the officer's permanent personnel files to be considered as one among several factors for subsequent advancement.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-006-023 - Certificate Program in Consumer Education

Purpose: To provide a basic education in consumer purchasing procedures for the poor and the aged in this area; to dispel the myths of easy credit, instill a realistic concept of the cost of borrowed money, develop the habit of shopping around and raise the standard of living through maximum returns on money expended.

Sponsoring Institution: Davis-Elkins College, Sociology Department

Proposed Activity: Beginning September 15, 1968, Davis-Elkins College will launch its consumer education project with a research effort to deduce from general knowledge, the specifics of the problems of consumer purchasing among the poor and aged in Randolph County.

Moving from this phase, a series of weekly seminars will be held in the community to provide knowledge and elicit discussion on such topics as: Shady Sales Practices; How to Determine True Interest Rates; The Loan Shark; The Peddler; Legal Alternatives; and Consequences of Bankruptcy.

The final stage of the project will be devoted to efforts to establish on-going voluntary agency, possibly in a senior citizen's center, from which information can be dispensed to those seeking such services.

SUMMARY C - ANNUAL REPORT

Title of Project: 68-013-024 - Workshop on Developing a Nursing Program

Purpose: To explore with hospital administrators and interested citizens, ways in which the local shortage of qualified nurses may be alleviated.

Sponsoring Institution: Salem College, Curriculum Planning and Instructional Development

Proposed Activity: Predicated upon demands in the nursing profession which are outstripping the supply of qualified personnel, Salem College proposes to sponsor a one-day workshop during the month of October 1968, to explore with hospital personnel in the North-Central counties of West Virginia, new trends in nursing education and their utility in meeting deficiencies.

Combining the resources of faculty personnel, national and state authorities in the nursing profession, and hospital management experts this workshop will discuss in detail such topics as:

- Nursing Education in Transition
- Nursing Programs in Institutions of Higher Education
- The Need for a Hospital Management Program in Nursing Education
- Principles of Administration in College Education for Nursing
- Project Grants for Improvements in Nurse Training

It is hoped that from this endeavor, sufficient impetus will emanate to expand nurse training to meet the growing needs of the area.

SUMMARY D - FINANCIAL STATEMENTS

FISCAL 1968

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

BUDGET BUREAU NO. 51-R0645
APPROVAL EXPIRES 11-30-68

FINANCIAL STATEMENT FOR COMMUNITY SERVICE AND CONTINUING EDUCATION PROGRAMS
Title I, Higher Education Act of 1965, P.L. 89-329

See instructions on reverse

INSTRUCTIONS - Return original and two (2) copies to COMMUNITY SERVICES AND CONTINUING EDUCATION BRANCH U.S. OFFICE OF EDUCATION WASHINGTON, D.C. 20202	STATE West Virginia	FISCAL YEAR ENDING JUNE 30, 19 <u>68</u>
	NAME OF STATE AGENCY WVU Board of Governors	

CHECK APPLICABLE BOX

☐ INTERIM REPORT THROUGH
OCTOBER 31, 19____
(Due November 30)

☐ INTERIM REPORT THROUGH
MARCH 31, 19____
(Due April 30)

☒ FINAL REPORT FOR
FISCAL YEAR 19 68
(Due August 31)

PART I		FEDERAL FUNDS (1)	NON-FEDERAL FUNDS (2)	TOTAL (3)
SECTION A. TITLE I STATE ADMINISTRATION				
1	EXPENDITURES (Disbursements)	\$ 2,696.11	\$ 25,131.52	\$ 27,827.63
2	UNLIQUIDATED ENCUMBRANCES	.00	.00	.00
3	UNENCUMBERED BALANCES	.00	.00	.00
4	TOTAL BUDGET, TITLE I STATE ADMINISTRATION (Sum of Lines 1, 2, and 3, Section A)	\$ 2,696.11	\$ 25,131.52	\$ 27,827.63
SECTION B. TITLE I PROGRAMS				
1	EXPENDITURES (Disbursements)	\$ 94,935.09	\$ 144,486.56	\$ 239,421.65
2	UNLIQUIDATED ENCUMBRANCES	46,689.80	.00	46,689.80
3	UNENCUMBERED BALANCES	.00	.00	.00
4	TOTAL BUDGET, TITLE I PROGRAMS (Sum of Lines 1, 2, and 3, Section B)	\$ 141,624.89	\$ 144,486.56	\$ 286,111.45
SECTION C. SUMMARY (Section A + Section B)				
1	EXPENDITURES (Disbursements)	\$ 97,631.20	\$ 169,618.08	\$ 267,249.28
2	UNLIQUIDATED ENCUMBRANCES	46,689.80	.00	46,689.80
3	UNENCUMBERED BALANCES	.00	.00	.00
4	GRAND TOTALS, TITLE I BUDGET FISCAL YEAR 19____ (Sum of Lines 1, 2, and 3, Section C)	\$ 144,321.00	\$ 169,618.08	\$ 313,939.08

PART II - Complete this part for the June 30 Report ONLY

A	UNENCUMBERED FEDERAL GRANT AT JUNE 30, 19 <u>68</u> (Section C, Line 3, Column 1 above)	\$ - - -
B	REFUNDS OR ADJUSTMENTS TO PRIOR YEAR GRANTS (Attach separate sheet of paper with detailed information)	
C	BALANCE DUE U.S. OFFICE OF EDUCATION (Sum of Lines A and B above)	\$ - - -

CERTIFICATION

I CERTIFY that all of the information contained herein is true, complete, and correct to the best of my knowledge and belief.

TYPED NAME AND TITLE OF FINANCE OFFICER Director, WVU Appalachian Center Business Office Morgantown, West Virginia	SIGNATURE	DATE OF CERTIFICATION August 20, 1968
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DEPARTMENT OF HEALTH, EDUCATION AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

BUDGET BUREAU NO. 51-R0645
APPROVAL EXPIRES 11-30-68

Schedule A - Title I State Administration
EXPENDITURES AND ENCUMBRANCES FOR FISCAL YEAR 19 68

INSTRUCTIONS - This is a breakdown by line item of the State Administration amounts shown on Lines 1 and 2, Section A, of the Financial Statement. Column Totals should agree with the Financial Statement as indicated by the respective footnotes.

ITEM	FEDERAL FUNDS	NON-FEDERAL FUNDS	TOTAL
1 PERSONAL SERVICES	\$	\$ 23,456.64	\$ 23,456.64
2 EMPLOYEE BENEFITS		221.64	221.64
3 CONSULTANTS' FEES			
4 TRAVEL	644.80	659.36	1,304.16
5 COMMITTEES, WORKSHOPS, AND CONFERENCES			
6 RENTAL OF SPACE			
7 EQUIPMENT PURCHASES (Attach inventory description, quantity, etc. of items having \$100 or more unit value)	549.00		549.00
8 EQUIPMENT RENTAL			
9 PRINTING AND SUPPLIES	1,051.70	267.35	1,319.05
10 COMMUNICATIONS	450.61	526.53	977.14
11 OTHER (Specify)			
GRAND TOTALS, TITLE I STATE ADMINISTRATION →	\$ 2,696.11	\$ 25,131.52	\$ 27,827.63

1/ Total Federal Funds should equal the sum of Lines 1 and 2, Section A, Column 1, of Financial Statement.

2/ Total Non-Federal Funds should equal the sum of Lines 1 and 2, Section A, Column 2, of Financial Statement.

3/ Total ALL Expenditures and Encumbrances should equal the sum of Lines 1 and 2, Section A, Column 3, of Financial Statement.

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

BUDGET BUREAU NO. 81-R0648
APPROVAL EXPIRES 11-30-68

OE-3092-2 (2-67)

Schedule B - Title I Programs
EXPENDITURES AND ENCUMBRANCES FOR FISCAL YEAR 19 68

INSTRUCTIONS - This is a breakdown by program of the amounts shown on Lines 1 and 2, Section B, of the Financial Statement. If an institution has more than one approved program, list each program separately using the eight-digit ID number assigned to the program. The beginning and ending dates, as well as an indication of whether or not the amounts shown represent final actual costs, should be given for each project. Column totals should agree with the Financial Statement as indicated by the respective footnotes.

I.D. NUMBER	NAME OF INSTITUTION	PERIOD OF PROJECT		FINAL COST		FEDERAL FUNDS	NON-FEDERAL FUNDS	TOTAL
		BEGINNING	ENDING	YES	NO			
68-018-001	West Virginia University	3-1-68	2-28-69		X	\$ 8,359.00	\$ 5,788.00	\$ 14,147.00
68-001-002	Alderson-Broadus College	9-15-68	11-15-68		X	2,724.00	908.00	3,632.00
68-018-003	West Virginia University	2-15-68	2-15-69		X	4,594.89	2,855.11	7,450.00
68-020-004	Wheeling College	8-5-68	11-5-68		X	2,970.00	990.00	3,960.00
68-015-005	West Liberty College	2-15-68	8-15-68		X	4,138.00	4,138.00	8,276.00
68-018-006	West Virginia University	1-1-68	6-30-69		X	25,450.00	15,530.00	40,980.00
68-018-007	West Virginia University	1-1-68	6-30-68		X	300.00	9,408.00	9,708.00
68-016-008	W.Va. Institute of Technology	6-15-68	9-1-68		X	19,990.00	6,500.00	26,490.00
68-020-009	Wheeling College	9-1-68	6-30-69		X	6,170.00	5,400.00	11,570.00
68-015-010	West Liberty State College	3-14-68	5-2-68		X	1,864.00	1,885.00	3,749.00
68-020-011	Wheeling College	9-1-68	6-30-69		X	5,831.00	2,607.00	8,438.00
68-018-012	West Virginia University	2-1-68	12-30-68		X	6,800.00	13,160.00	19,960.00
68-018-013	West Virginia University	2-1-68	6-30-68		X	850.00	11,875.00	12,725.00
GRAND TOTALS - TITLE I PROGRAMS →						\$	\$	\$

4/ Total Federal Funds should equal the sum of Lines 1 and 2, Section B, Column 1, of Financial Statement.

5/ Total Non-Federal Funds should equal the sum of Lines 1 and 2, Section B, Column 2, of Financial Statement.

6/ Total ALL Expenditures and Encumbrances should equal the sum of Lines 1 and 2, Section B, Column 3, of Financial Statement.

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE
OFFICE OF EDUCATION
WASHINGTON, D.C. 20202

BUDGET BUREAU NO. 81-R0848
APPROVAL EXPIRES 11-30-68

Schedule B - Title I Programs
EXPENDITURES AND ENCUMBRANCES FOR FISCAL YEAR 1968

INSTRUCTIONS - This is a breakdown by program of the amounts shown on Lines 1 and 2, Section B, of the Financial Statement. If an institution has more than one approved program, list each program separately using the eight-digit ID number assigned to the program. The beginning and ending dates, as well as an indication of whether or not the amounts shown represent final actual costs, should be given for each project. Column totals should agree with the Financial Statement as indicated by the respective footnotes.

I.D. NUMBER	NAME OF INSTITUTION	PERIOD OF PROJECT		FINAL COST		FEDERAL FUNDS	NON-FEDERAL FUNDS	TOTAL
		BEGINNING	ENDING	YES	NO			
68-018-014	West Virginia University	4-1-68	3-31-69		X	\$ 10,240.00	\$ 14,725.00	\$ 24,965.00
68-018-015	West Virginia University	2-1-68	6-30-68		X	1,015.00	19,006.45	20,021.45
68-017-016	W.Va. State College	6-1-68	9-30-68		X	12,475.00	4,200.00	16,675.00
68-018-017	West Virginia University	1-1-68	12-1-68		X	7,876.00	10,796.00	18,672.00
68-018-018	West Virginia University	1-1-68	12-31-68		X	5,825.00	9,179.00	15,004.00
68-015-019	Fairmont State College	6-23-68	7-21-68		X	4,000.00	1,350.00	5,350.00
68-008-020	Glenville State College	10-1-68	3-31-69		X	2,208.00	1,610.00	3,818.00
68-003-021	Bethany College	9-1-68	9-30-68		X	1,600.00	600.00	2,200.00
68-014-022	Shepherd College	9-10-68	11-14-68		X	1,847.00	620.00	2,467.00
68-006-023	Davis & Elkins College	9-15-68	6-15-69		X	2,568.00	713.00	3,281.00
68-013-024	Salem College	10-1-68	10-31-68		X	1,930.00	643.00	2,573.00
GRAND TOTALS - TITLE I PROGRAMS →						\$ 141,624.89	\$ 144,486.56	\$ 286,111.45

4/ Total Federal Funds should equal the sum of Lines 1 and 2, Section B, Column 1, of Financial Statement.

5/ Total Non-Federal Funds should equal the sum of Lines 1 and 2, Section B, Column 2, of Financial Statement.

6/ Total ALL Expenditures and Encumbrances should equal the sum of Lines 1 and 2, Section B, Column 3, of Financial Statement.

REFUNDS OR ADJUSTMENTS TO PRIOR YEAR GRANTS

Completed Programs Funded in FY ~~1986~~ 1968

ERIC Clearinghouse
FEB 12 1970
ON Adult Education
on Adult

- | | |
|-----|---|
| (1) | Subtract actual costs in Federal funds (col. 4) from allocation in Federal funds (col. 3) and enter balance for each program in column 5. |
| (2) | The total of column 5, unencumbered Federal funds, should be entered in Part II B of the Financial Statement. |